



### the community

Community Name/Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email/Website: \_\_\_\_\_

### the apartment

# of Bedrooms: \_\_\_\_\_ # of Baths: \_\_\_\_\_

Rent: \$ \_\_\_\_\_ Security: \$ \_\_\_\_\_

Square Footage: \_\_\_\_\_ Floor: 1st / 2nd / Upper

Available: \_\_\_\_\_ Holding Deposit: \$ \_\_\_\_\_

### the interior

#### Floors:

- Hardwood
- Carpet
- Tile
- Other: \_\_\_\_\_

#### Appliances Included:

- Refrigerator
- Stove/Oven
- Dishwasher
- Microwave
- Air-Conditioning

#### Outdoor Space:

- Patio/Balcony
- Yard
- Other: \_\_\_\_\_

#### Natural Light:

- Bright
- Other: \_\_\_\_\_

### the building

#### Amenities:

- Pool
  - Gym
  - Business Center
  - Gated/Secured
  - Elevator
  - Concierge
  - Other: \_\_\_\_\_
- Year Built: \_\_\_\_\_
- Number of Units: \_\_\_\_\_
- Quiet Hours: \_\_\_\_\_
- On-Site Manager?  Yes  No

### the parking

- Garage
- Carport
- Underground
- Covered
- Secure
- Street
- No Parking
- Guest Parking
- # of spaces: \_\_\_\_\_

### the laundry

- In Unit
- On-Site
- Hook-Ups
- None

### the lease

Length of Lease: MTM / 6 months / 12 months / \_\_\_\_\_

Are Pets OK?  Cats \$ \_\_\_\_\_/mo Deposit \$ \_\_\_\_\_

Dogs \$ \_\_\_\_\_/mo Deposit: \$ \_\_\_\_\_

Other: \_\_\_\_\_ Deposit: \$ \_\_\_\_\_

#### Rent Control?

- Yes
- No

#### Is Smoking Allowed?

- Yes
- No

### the utilities

#### Are utilities included?

	Yes	No	
Electric	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Gas	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Water	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Trash	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Cable	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Internet	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month
Other	<input type="checkbox"/>	<input type="checkbox"/>	Amount \$ _____/month

### the fees

How much is the late fee?: \$ \_\_\_\_\_ When is rent late? \_\_\_\_\_

How much does rent go up each year?: \$ \_\_\_\_\_

Is there a lease break fee? \$ \_\_\_\_\_

### the details

Can I paint or make alterations? \_\_\_\_\_

What is the maintenance response time? \_\_\_\_\_

Cable providers: \_\_\_\_\_